



**AITKIN COUNTY BOARD OF COMMISSIONERS**

June 13, 2023

12:20 p.m.

Government Center Board Room

Regular Session Minutes

**1.A CALL TO ORDER**

Chair Wedel called the meeting to order at 12:20 p.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
Jeff Schmitt	Administrative Assistant	Present

**1.B PLEDGE OF ALLEGIANCE**

**1.C APPROVAL OF AGENDA**

Motion to: Approve the agenda

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Travis Leiviska
<b>SECONDER:</b>	Commissioner Bret Sample

**1.D Citizens Public Comment by:**

None.

**2 CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Bret Sample

**A) Correspondence File-**

May 23, 2023 - June 13, 2023

**B) Approve County Board Minutes-**

May 23, 2023

**C) Approve Electronic Funds Transfers**

<b>Total</b>	\$7,497,526.47
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**D) Approve Commissioner's Vouchers**

General	\$290,736.36	HHS	\$4,599.41	Tx & Pnty	\$111,359.99	Covid R.F.	\$4,854.33
Reserves	\$22,365.97	Trust	\$63,786.46	LLCC	\$8,371.42		
R&B	\$55,997.24	Forest D.	\$875.65	Parks	\$11,743.68	<b>Total</b>	\$574,690.51

**E) Approve Manual Warrants/Voids/Corrections-**

ELAN 5-11-23

General	\$4,033.78	LLCC	\$19.86				
Forest D.	\$285.00					<b>Total</b>	\$4,338.64

**F) Approve Manual Warrants/Voids/Corrections-**

ELAN 5-11-23

HHS	\$1,643.70						
						<b>Total</b>	\$1,643.70

**G) Approve Auditor Vouchers-**

School Advances 5-23-23

Twensp/Cty/ARDC/Ambulan	\$2,982,980.37						
						<b>Total</b>	\$2,982,980.37

**H) Approve Manual Warrants/Voids/Corrections-**

5-25-23

General	\$1,717.77	Tx & Pnty	\$11,405.52				
State	\$2,717,670.65	Parks	\$120.00			<b>Total</b>	\$2,730,913.94

**I) Approve Auditor Vouchers-**

Tax Overpays 5-31-23

Tx & Pnty	\$12,193.10						
						<b>Total</b>	\$12,193.10

**J) Approve Manual Warrants/Voids/Corrections-**

5/31/2023

General	\$1,422.65	LLCC	\$26.00				
Tx & Pnty	\$1,029.00					<b>Total</b>	\$2,477.65

**K) Approve Manual Warrants/Voids/Corrections-**

Commissioner Warrants 6-9-23

General	\$148,189.73	R&B	\$55,552.08	State	\$10,688.50	Forest D.	\$11,499.22
Reserves	\$5,546.26	HHS	\$6,097.02	Trust	\$3,388.66	LLCC	\$6,029.27
Parks	\$9,374.08	Covid R.F.	\$4,339.33			<b>Total</b>	\$260,704.15

**L) Approve-**

Comm Corr Sobriety Court Grant Agreement

**M) Adopt Resolution-**

App for Temp On sale liquor Lic. AFDRA

**N) Adopt Resolution-**

LG220 App for Exempt Permit: Wealtwood Club

**O) Adopt Resolution-**

App for Temp On sale liquor Lic. Isle Lions Club

**P) Approve-**

Appr Contrb to Nat Ctr for Public Lands Counties

**Q) Approve Commissioner's Vouchers**

Auditor's Warrant P&Z 6-2-23

General	\$400.00						
						<b>Total</b>	\$400.00

**R) Approve Manual Warrants/Voids/Corrections-**

ELAN 5-25-23

General	\$4,802.61	LLCC	\$272.63	R&B	\$79.95	Opioid St.	\$16.03
Trust	\$825.63	Parks	\$12.72	HHS	\$2,524.86	<b>Total</b>	\$8,534.43

**S) Adopt Resolution-**

SR Donation Mille Lacs Corporate Ventures

**T) Approve-**

Purchase of new Ford Pickup Truck

**U) Approve-**

Jail Gym Floor Replacement

**V) Approve Commissioner's Vouchers**

Commissioners Warrants 6-9-23 **DUPLICATE OF AGENDA ITEM 2K**

**Regular Agenda**

3A Bobbie Danielson – Human Resources Director

**Motion to:**

Approve Personnel Policy Update / Selection of Finalists

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Travis Leiviska
<b>SECONDER:</b>	Commissioner Laurie Westerlund

3B Bobbie Danielson – Human Resources Director

**Motion to:**

Approve Juneteenth MOAs and Policy Update

<b>RESULT:</b>	<b>APPROVED (4 TO 1)</b>
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**MOVER:** Commissioner Michael Kearney  
**SECONDER:** Commissioner Laurie Westerlund  
**Role Call Vote** Commissioner Bret Sample voted No.

4A Jessica Seibert – County Administrator

**Informational Only**

Northland Reliability Project / Zach Golkowski- Discussion Only

**RESULT: INFORMATIONAL ONLY**  
**MOVER:**  
**SECONDER:**

5A Jessica Seibert – County Administrator

**Informational Only**

MCIT Report / Gerd Clabaugh- Discussion Only

**RESULT: INFORMATIONAL ONLY**  
**MOVER:**  
**SECONDER:**

6A Andrew Carlstrom – Environmental Services Director

**Informational Only**

Public Hearing for NE MN Regional Waste Plan

**RESULT: INFORMATIONAL ONLY**  
\* Open hearing at 1:35pm, no comments, closed at 1:36pm.

6B Andrew Carlstrom – Environmental Services Director

**Motion to:**

Adopt Resolution for NE MN Regional Waste Plan

**RESULT: APPROVED (5 TO 0)**  
**MOVER:** Commissioner Bret Sample  
**SECONDER:** Commissioner Laurie Westerlund

6C Andrew Carlstrom – Environmental Services Director

**Motion to:**

Adopt Resolution for Dem-Com Companies Certificate of Need

**RESULT: APPROVED (5 TO 0)**  
**MOVER:** Commissioner Michael Kearney  
**SECONDER:** Commissioner Travis Leiviska

7A Mark Jeffers – Economic Development Coordinator

**Motion to:**

Approve Naturally Better Brand Logo

**RESULT: APPROVED (5 TO 0)**  
**MOVER:** Commissioner Laurie Westerlund  
**SECONDER:** Commissioner Michael Kearney

7B Mark Jeffers – Economic Development Coordinator

**Motion to:**

Approve Business Development and Recreation Grant Awards

**RESULT: APPROVED (5 TO 0)**  
**MOVER:** Commissioner Bret Sample  
**SECONDER:** Commissioner Travis Leiviska

7C Mark Jeffers – Economic Development Coordinator

**Motion to:**

Approve Revitalization Grant Awards

**RESULT: APPROVED (5 TO 0)**  
**MOVER:** Commissioner Laurie Westerlund  
**SECONDER:** Commissioner Travis Leiviska

8A Jessica Seibert – County Administrator

**Motion to:**

Approve Aitkin Airport Agreement

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Michael Kearney  
**SECONDER:** Commissioner Bret Sample

8B Jessica Seibert – County Administrator

**Informational Only**

Administrator Updates

Remote work mtg., AMC District mtg., AMC Broadband webinar, Regional MACA call, NACO Finance webinar, Reg. 1:1's, Brendel update, MMB Discussions, Hoping to schedule COW on July - will be discussed Thurs.

9A Board of Commissioners

**Informational Only**

Committee Updates

Association Minnesota Counties (Training for commissioners), Aitkin Airport, Northern Counties Land Use Coordinating Board, Solid Waste Conference, JET, Community Health Board, Health & Human Services Advisory Board

**Motion to Adjourn**

Motion made at 1:51 p.m.

**MOVER:** Commissioner Laurie Westerlund  
**SECONDER:** Commissioner Bret Sample  
**Next Meeting:** Tuesday, June 27, 2023

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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

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Jessica Seibert  
County Administrator

By Commissioner: Kearney

20230613-060

**Aitkin County's Support for Certificate of Need for Dem-Con Solid Waste Disposal Facility in Keewatin, Minnesota**

**WHEREAS**, Aitkin County and its private waste haulers continuously seek more economic and efficient opportunities for regional solid waste disposal; and

**WHEREAS**, Dem-Con Companies is proposing an expansion of their regional solid waste disposal and recycling located at their Keewatin, Minnesota facility, and is requesting County Board support;

**NOW THEREFORE BE IT RESOLVED**, that the Aitkin County Board of Commissioners does hereby support this Certificate of Need with the MPCA for future operations at the Keewatin Dem-Con landfill.

Commissioner Kearney moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting YES**

**STATE OF MINNESOTA)  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 13<sup>th</sup> day of June 2023, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 13<sup>th</sup> day of June 2023**

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED June 13, 2023

By Commissioner: Sample

**20230613-059**

**Resolution to Approve and Adopt the Northeast Minnesota Regional Solid Waste Management Plan**

**WHEREAS**, the Counties of Aitkin, Carlton, Koochiching, Cook, Lake, Itasca, St. Louis, and the Western Lake Superior Sanitary District executed a Joint Powers Agreement to develop and complete a Solid Waste Management Plan for the 7 County Region in Northeastern Minnesota; and

**WHEREAS**, the Legislature of the State of Minnesota requires that Minnesota counties develop and update a Solid Waste Management Plan in accordance with applicable statutes and rules including Minnesota Statute Chapter 11SA and Minnesota Rules Chapter 9215; Aitkin County must comply with applicable statutes and rules including Minnesota Statute Chapter 458D; and

**WHEREAS**, the Aitkin County Board recognize the need to plan for and practice sound methods of managing solid waste; and

**WHEREAS**, the 7 County region represented by the Northeast Waste Advisory Council and the Solid Waste Officers of the Northeast Region have developed a regional solid waste management plan satisfying the statutory requirements; and

**WHEREAS**, the undersigned Board supports the Plan as a collective effort to address solid waste management through reduction, recycling, composting and other elements necessary to effectively manage solid waste generated in the 7 County region.

**NOW THEREFORE BE IT RESOLVED**, that the Aitkin County Board of Commissioners approves and adopts the Northeast Minnesota Regional Solid Waste Management Plan and supporting documents dated June 13, 2023.

Commissioner Sample moved the adoption of the resolution and it was declared adopted upon the following vote

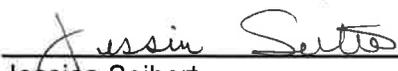
FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA)  
COUNTY OF AITKIN)

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Witness my hand and seal this 13<sup>th</sup> day of June 2023

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 13, 2023

By Commissioner: Westerlund

20230613-055

Accept Donation

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Mille Lacs Corporate Ventures \$1,000.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Mille Lacs Corporate Ventures Aitkin County Search and Rescue

**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote

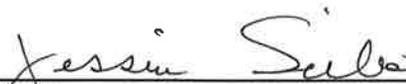
FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

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Witness my hand and seal this 13<sup>th</sup> day of June 2023

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

By Commissioner: Westerlund

20230613-057

**LG 220 Permit - Wealthwood Rod and Gun Club 2023**

**WHEREAS**, Wealthwood Rod and Gun Club 2023 at the following location - Wealthwood Rod and Gun Club, which has an address of 23573 420<sup>th</sup> Place Aitkin, MN 56431 - Hazelton Township.

**WHEREAS**, the following Club is seeking approval for Application for Exempt Permit – LG220.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit - Form LG220 - of the Wealthwood Rod and Gun Club, at the following location - Wealthwood Rod and Gun Club, which has an address of 23573 420<sup>th</sup> Place Aitkin, MN 56431 - Hazelton Township. (Note: Date of activity for Raffle - September 10, 2023.)

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

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Witness my hand and seal this 13<sup>th</sup> day of June 2023\_

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

By Commissioner: Westerlund

20230613-056

Temporary On-Sale Liquor License

**WHEREAS**, Aitkin Fire Department Relief Association - Aitkin Township - Aitkin County Fairgrounds Designated Beer Gardens and Grand Stand areas: 632 Minnesota Ave N Aitkin, MN 56431

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners approves a temporary on- sale liquor license (Strong Beer) for July 5<sup>th</sup> - July 8<sup>th</sup>, 2023 for Aitkin Fire Department Relief Association.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

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Witness my hand and seal this 13<sup>th</sup> day of June 2023

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

By Commissioner: Westerlund

20230613-058

Temporary On-Sale Liquor License

**WHEREAS**, request made by Isle Lions Club- Williams Township- 15489 180<sup>th</sup> Avenue Finlayson, MN 55735

**WHEREAS**, seeking approval of temporary on-sale liquor license to include Strong Beer for event, September 2, 2023 through September 4, 2023.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners approves a Temporary On-Sale Liquor License (Strong Beer) for September 2, 2023 through September 4, 2023 for Isle Lions Club of Williams Township Finlayson, MN 55735.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

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Jessica Seibert  
County Administrator